

Licensing Act 2003

Premises Licence Summary

PR0294



**WOKINGHAM  
BOROUGH COUNCIL**

Licensing Service  
Wokingham Borough Council  
Shute End  
Wokingham  
Berkshire  
RG40 1WW

**Premises Details**

POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDINANCE SURVEY MAP REFERENCE OR DESCRIPTION

**Spin Bar & Nightclub**  
Alexandra Court, Denmark Street, Wokingham, Berkshire, RG40 2SL

WHERE THE LICENCE IS TIME LIMITED THE DATES

Start: 11 June 2007 End: Indefinite

LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

Live Music  
Recorded Music  
Performance of Dance  
Facilities for Dancing  
Late Night Refreshment  
Supply of Alcohol

THE OPENING HOURS OF THE PREMISES:

Mon 11:00-02:30  
Tue 11:00-02:30  
Wed 11:00-02:30  
Thu 11:00-03:30  
Fri 11:00-03:30  
Sat 11:00-03:30  
Sun 11:00-03:30  
Non Standard Timings: Christmas Eve & New Year's Eve until 0330

THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES:

Live Music	<p>Mon 19:00-02:00 Tue 19:00-02:00 Wed 19:00-02:00 Thu 19:00-02:00 Fri 19:00-02:00 Sat 19:00-02:00 Sun 19:00-02:00</p> <p>a performance of live music Live music will be jazz background music - 2 piece, no more than 5 piece. Live band entertainment will finish at 0200 latest but the venue will stay open &amp; play recorded music until closing time. The recorded music will be played via a DJ using unamplified music system with a sound limiter placed on it. Indoors Non Standard Timings: Christmas Eve &amp; New Year's Eve until 0300</p>
Recorded Music	<p>Mon 11:00-02:00 Tue 11:00-02:00 Wed 11:00-02:00</p>

	<p>Thu 11:00-03:00          Fri 11:00-03:00          Sat 11:00-03:00          Sun 11:00-03:00          any playing of recorded music          Recorded music (CD) will start at 1100 in existing bar area as background music &amp; the DJ will start playing recorded music from 2000          Indoors          Non Standard Timings: Christmas Eve &amp; New Year's Eve until 0300</p>
Performance of Dance	<p>Mon 19:00-02:00          Tue 19:00-02:00          Wed 19:00-02:00          Thu 19:00-03:00          Fri 19:00-03:00          Sat 19:00-03:00          Sun 19:00-03:00          a performance of dance          Performance of dance in designated dance floor area. Lessons - salsa, tango, belly dancing          Indoors</p>
Facilities for Dancing	<p>Mon 19:00-02:00          Tue 19:00-02:00          Wed 19:00-02:00          Thu 19:00-03:00          Fri 19:00-03:00          Sat 19:00-03:00          Sun 19:00-03:00          Entertainment facilities for dancing          Facilities for dancing will be provided in the designated dance floor areas          Indoors          Non Standard Timings: Christmas Eve &amp; New Year's Eve until 0300</p>
Late Night Refreshment	<p>Mon 23:00-02:00          Tue 23:00-02:00          Wed 23:00-02:00          Thu 23:00-03:20          Fri 23:00-03:20          Sat 23:00-03:20          Sun 23:00-03:20          provision of late night refreshment          Late night refreshment outdoors to cease at 0320 hours Thursday to Sunday          Indoors and Outdoors          Non Standard Timings: Christmas Eve &amp; New Year's Eve 23:00 until 02:30</p>
Supply of Alcohol	<p>Mon 11:00-02:00          Tue 11:00-02:00          Wed 11:00-02:00          Thu 11:00-03:00          Fri 11:00-03:00          Sat 11:00-03:00          Sun 11:00-03:00          the sale by retail of alcohol</p>

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Non Standard Timings: Christmas Eve & New Year's Eve until 0300

WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND/OR OFF PREMISES  
On Premises

NAME AND (REGISTERED) ADDRESS OF HOLDER OF PREMISES LICENCE

Murat Samut, 60 Yorktown Road, Sandhurst, Berkshire, GU47 9BT

Telephone: 01189770606

Email: spin.nightclub@yahoo.co.uk

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

Murat Samut

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

Date of Issue: 5 January 2016

*Julia O'Brien*  
.....  
Julia O'Brien  
Principal Environmental Health Officer

ANNEXES

**Annex 1 – Mandatory Conditions under the Licensing Act 2003**

**Mandatory Condition – Supply of Alcohol**

- 1) that no supply of alcohol may be made under the premises licence
  - a. at any time when there is no designated premises supervisor in respect of the premises licence, or
  - b. at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended: and
- 2) that every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence

**Mandatory Condition – Door Supervisors**

Door Supervisors must be licensed by the Security Industry Authority

**Mandatory Condition - Exhibition of Films**

- 1) Admission of children to the exhibition of any film to be restricted in accordance with the following;
- 2) Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children must be restricted in accordance with any recommendations made by that body
- 3) Where -
  - (a) the film classification body is not specified in the licence, or
  - (b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question,admission of children must be restricted in accordance with any recommendation made by that licensing authority

**The Licensing Act 2003 (Mandatory Licensing Conditions) (Amendment) Order 2014 (in force 1 October 2014)**

1. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.  
(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
  - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
    - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
    - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
2. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.  
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.  
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
  - (a) a holographic mark, or
  - (b) an ultraviolet feature.
4. The responsible person must ensure that—
  - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml;



- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and  
(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available."

5. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

A 'relevant person' means the holder of the premises licence, the designated premises supervisor (if any) in respect of such a licence or the personal licence holder who makes or authorises a supply of alcohol under such a licence. For the purposes of this condition,

a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

b. "permitted price" is the price found by applying the formula  $P = D + (D \times V)$  where -  
P is the permitted price,

D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

[NB where this is not a whole number, it should be rounded up to the nearest penny].

c. "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994. Where there is a change to the rate of duty or value added tax, the change to the permitted price shall not apply until the expiry of the period of 14 days beginning on the day on which the change in the rate of duty or VAT takes effect.

**Annex 2 - Conditions consistent with the Operating Schedule Incorporating amendments as agreed with Environmental Health at variation November 2015**

**a) General**

- British Summer Time shall not be deemed to have an effect until the start of the following days trading applied to all authorised licensable activities.
- Entry or re-entry to the club shall not be permitted after 0200 hours, save for entry to the dining area

**b) Prevention of Crime and Disorder**

- A written risk assessment shall be undertaken to determine a suitable number of door supervisors on any special event evening for each trading session
- The Designated Premises Supervisor shall keep and maintain a register of door supervisors.
- The register shall show the following details:
  - (i) The name, home address and registration number of all door supervisors working at the premises;
  - (ii) Date and time they commence and finish duty;
  - (iii) Any occurrence or incident of interest must be recorded giving names of the door supervisor involved
- The door supervisor register must be kept at the premises and be available for inspection by Thames Valley Police or an authorised officer from Wokingham Borough Council and shall be retained for a period of 6 months
- All incidents which impact on any of the four licensing objectives shall be recorded in a register kept at the premises for this purpose. The name of the person recording the incident and those members of staff who deal with any incidents shall also be recorded. Where known, any offender's name shall also be recorded
- Door Supervisors shall wear hi visible armbands, and they will display their SIA badge on the armband
- An adequate number of Security Industry Authority (SIA) licensed door supervisors, at a minimum ratio of 1 to 100 customers, must be provided at the premises whenever regulated entertainment takes place. These licensed door supervisors shall be employed solely for vetting, regulating, controlling and supervising patrons whilst entering and whilst on the premises and to ensure the maintenance of good order, public safety and internal security.
- A Door Supervisor shall supervise the new dining area and external perimeter whilst the late night refreshment authorisation is in effect and the business is trading.
- The Premises Licence Holder must ensure that the Designated Premises Supervisor holds membership of, and actively participates in, the Pubwatch Scheme, including making use of apparatus supplied as part of the scheme
- The Designated Premises Supervisor must implement a written policy and procedures statement and a Management action plan, and actively use those procedures, to prevent drugs being brought onto the premises, including search, detection, confiscation, storage and disposal of seized drugs
- There shall be a CCTV system in continuous operation whilst the premises are trading with a capability of storing information for a minimum period of 31 days.

- The recording facility must be made available to view on request from a Police Officer or a proper officer from the Wokingham Borough Council.
- Copies of the recordings requested by the Officers must be produced on a suitable storage medium 24 hours from the original request.
- An additional CCTV camera(s) shall be installed to cover the external façade and to face the front of the queue
- Bottles and glasses shall not be permitted to be taken off the premises
- During trading hours, a nominated individual with appropriate training and experience can be identified as being responsible for each particular bar area, the person will preferably be a Personal Licence Holder.
- An incident book will be used to record details of incidents that occur in and around the venue. The incident book will truly reflect what has occurred and will be specific in detail. All incidents will be signed off by either the Head Door Supervisor; the DPS or the nominated individual when DPS is not on site. The premises licence holder will ensure a recorded weekly review of the incident book by the DPS will be carried out
- The External smoking area at the back of the premises must be vacated by customers half an hour before closing time.

**c) Public Safety**

- All staff shall be trained in fire safety evacuation procedures
- All firefighting equipment shall be regularly maintained and tested
- There shall be a written risk assessment on the use of poly- carbonate vessels and an appropriate management action plan

**d) Prevention of Public Nuisance**

- The management shall conduct a written noise risk assessment and develop and maintain a noise management plan for the premises. The noise management plan will be reviewed and where necessary, updated each year
- Clearly legible and suitable notices shall be displayed at all exits requesting customers to respect the needs of local residents and to leave the premises and area quietly.
- Staff shall be available when the premises is trading to ensure, as far as is reasonably practicable, that customers leaving the premises disperse quietly.
- Staff, contractors, performers and associated persons must be given appropriate training to prevent them causing unnecessary noise when they leave the premises and prominent, clear notices displayed at all points where staff leave the building must instruct them to respect the needs of local residents and leave the premises and the area quietly
- A litter patrol will be conducted with a radius of 150 metre radius of the premise at the end of each trading session.
- Deliveries to and collections from the premises shall only take place between the hours of 08:00 and 21:00 each day
- The placing of refuse, such as bottles, into receptacles outside the premises shall only take place between the hours of 08:00 and 21:00.
- Ensure that the Spin Bar & Nightclub Noise Management Policy is reviewed and if necessary updated at least once a year or when changes occur that might influence noise emitted from the premises. (For example the installation of new noise generating equipment)
- Take steps to ensure that all staff and any visiting performers (DJs) are aware of and are trained to comply with the noise mitigation measures set out in the Spin Bar & Nightclub Noise Management Policy
- Ensure that the installed noise limiting device is maintained and set at such a level to minimise noise break-out from the premises and to achieve the noise levels predicted in Table 4.4 of the Accon UK report (Report for Murat Samut, The Spin Nightclub, Wokingham Entertainment Noise Assessment) with particular attention to noise emitted in the lower frequencies 63 Hz and 125Hz,
- The noise limiting device shall be sealed to prevent tampering and to prevent unauthorised adjustment of the levels set. All electronic noise generating equipment shall be routed through the noise limiting device.
- The door separating the dance floor from the kebab food unit (currently known as the 'Food Shack') shall be locked shut at all times when amplified sound is being played. The door shall be sealed to minimise noise break out through air gaps around the door.
- Regular checks (at least once a month) shall be carried out to ensure that all installed noise mitigation measures such as absorbent acoustic panelling and door seals are maintained in good condition and repaired promptly if any defects are found. Records of these checks and any remedial action taken shall be retained for at least 6 months and be made available to the Licensing Authority if required.
- The designated premises supervisor (or deputy) shall from time to time (at least once a week) carry out a subjective assessment of noise arising from the premises by listening to the noise at or near the facade of noise sensitive premises in the vicinity. Records of all such checks and any remedial action taken shall be retained for at least 6 months and be made

available to the Licensing Authority if required.

**e) Protection of Children from Harm**

- The Premise shall operate the Challenge 25 proof of age system.
- The premise owner or designated premises supervisor shall display in a prominent position a copy of their policy on checking proof of age •Staff will be trained in the methods used to check identification and proof of age

**Annex 3 – Responsible Authority Conditions**

Environmental Health - agreed conditions incorporated into Annex 2 Operating Schedule at variation November 2015

**Annex 4 - Conditions attached after a Hearing by the licensing authority**

Not applicable

**Annex 5 - Plans**

Plans of premises attached - amended by variation November 2015

